

WLE Webinars

womensleadershipedge.org/webinars

Women's Leadership Edge webinars are quarterly live events, recordings of which are available to members for unlimited, on-demand viewing. Discussion questions and MCLE attendance sheets are available online.

Registration for each webinar opens three weeks prior to the live air date. Upon registering, participants will receive a personalized access link that will work on only one device. There is no password needed to access the webinar. Group organizers responsible for live viewings on more than one device will need separate access links for each location. Those participating in a group viewing do not need an access link and thus do not need to register. Group organizers are responsible for circulating MCLE details to their participants following the webinar.

Time Needed: 1 hour

*(*Groups may wish to extend to 1 hour and 20 minutes for interactive group discussion on your own post-webinar.)*

The webinar will last 1 hour, with approximately 50 minutes of presentation and 10 minutes of discussion. Discussion questions will be made available to facilitate an interactive group conversation afterwards. These discussion questions will be posted on womensleadershipedge.org a few days prior to the live webinar air date.

Chat and Online Discussion

Questions can be submitted using the webinar's question feature, and/or on Twitter using #advancingwomen. We recommend that participants in group viewings use Twitter to post questions and join the discussion during webinars.

For Attorneys Seeking MCLE Credit

womensleadershipedge.org/cle-certification

If individuals participating in a group viewing wish to receive MCLE credit for participating in the webinar, the group organizer must take attendance for everyone who attends and wants MCLE credit. Attendance sheets are provided and can be found online. Immediately following the webinar, completed attendance sheets need to be submitted on the MCLE webpage. All of this can be done using the link above.

After the webinar, every individual seeking MCLE credit must go to the MCLE webpage to request a certificate, which will be sent via email.

The MCLE link will also be included in a follow-up email sent to registered group organizers the day after the live webinar, which group organizers can then forward to all group participants.

Technical Notes

Methods: Webinar; large group and small group discussions.

Required Aids: Projector, computer, internet connection to connect to webinar, speakers

Webinar Software Download: A short download is needed for first-time users of GoToWebinar. Please ensure that this system is in place before the webinar start time.

You can contact [Chelsey Crowley](mailto:Chelsey.Crowley@uc Hastings.edu) with any logistical questions. You can also visit <http://bit.ly/1llwWHo> for details about the system requirements for the program we're using, GoToWebinar.

Audio: Note that there will only be a one-way audio exchange for this webinar. Please make sure that you have the capacity to hear the presentation. Microphones are not necessary on the part of the participants and should be muted.